

## LOCAL PENSION BOARD – 5 MAY 2023

### COMMUNICATIONS POLICY & MEMBER ENGAGEMENT PLAN

#### Report by the Director of Finance

#### RECOMMENDATION

1. The Board is **RECOMMENDED** to:
  - a) note the revised Communications Policy agreed at the last Pension Fund Committee and
  - b) review the draft implementation plan for the Member Engagement Plan developed by the Governance and Communications Team of the fund.

#### Introduction

2. Regulation 61 of the Local Government Pension Scheme Regulations 2013 sets out the administering authority's policy requirements concerning communications with members and Scheme employers. Specifically it states that 'an administering authority must prepare, maintain and publish a written statement setting out its policy concerning communications with members, representatives of members, prospective members and Scheme employers.
3. Furthermore, the policy must set out the following:
  - i) the provision of information and publicity about the Scheme to members, representatives of members and Scheme employers;
  - ii) the format, frequency and method of distributing such information or publicity; and
  - iii) the promotion of the Scheme to prospective members and their employers.
4. A revised fund Communications Policy was approved at the last Pension Fund Committee on the 3<sup>rd</sup> March 2023. The revised policy can be found on the fund website (See link below).

<https://www.oxfordshire.gov.uk/sites/default/files/file/pension-policies/CommunicationPolicy.pdf>

#### Member Engagement

5. Further to the findings of the Member Engagement Review which was presented to the last Board meeting, a draft implementation plan has been developed. This Member Engagement Plan can be found at Appendix A.:

Lorna Baxter  
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